



A GUIDE TO CREATING A DO IT YOURSELF PHOTOBOOK

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Once the images have completed uploading you can click the OK button to return to your gallery. You can add more images to your gallery at any time. NB: Each image should not be more than 5MB in size, if they are you may wish to slightly reduce the image quality in a photo editing programme and then upload. The images should also be RGB colour.

TIP: You can share your gallery of pictures on social networking sites such as facebook, myspace & bebo etc. see save/share options under the folder in your gallery.

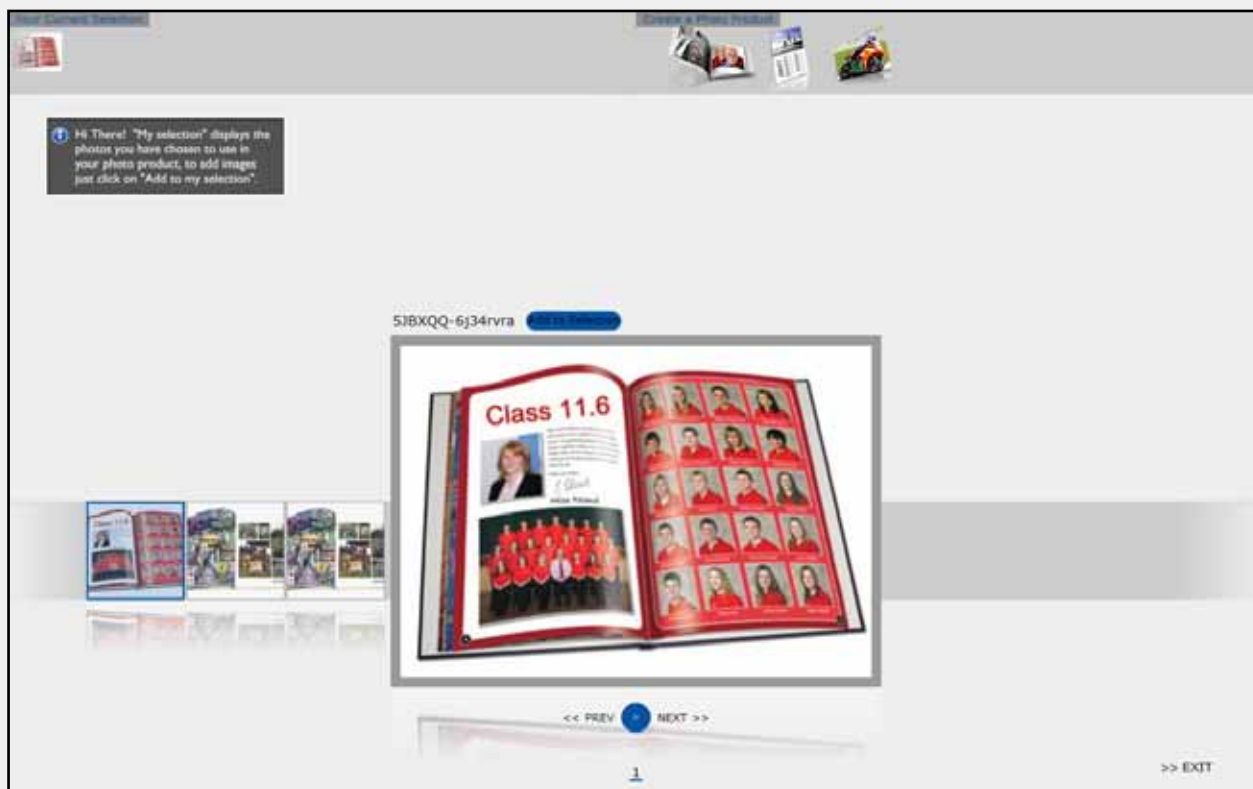


Fig 3

4. Selecting Pictures

Once you completed the upload images steps you are ready to start creating your own photobooks, posters and calendars using your own pictures.

From the gallery area click on **Enter full screen** to see all your images. Go through each image and click the button 'add to selection' if you want to use it in your product. The images you have selected to use will be shown in the top area of the selection screen (See Fig 3)

Once you have selected all the pictures to use in your photobook you can exit this screen.

5. Creating a Photobook

In the main menu click **Books**. Then click **Start Now**, at step 1 you can select the size of photobook you wish to create. At step 2 you can select whether to have blank pages or select themed pages. At step 3 you will see the images you have selected or you can upload more images. Choose the number of pages in your book (you can add more later if you wish) and untick Auto Fill pages. Then click **Create**.

You will be greeted by the creation screen – where you can layout your images as you wish for your photobook. (See Fig 4)

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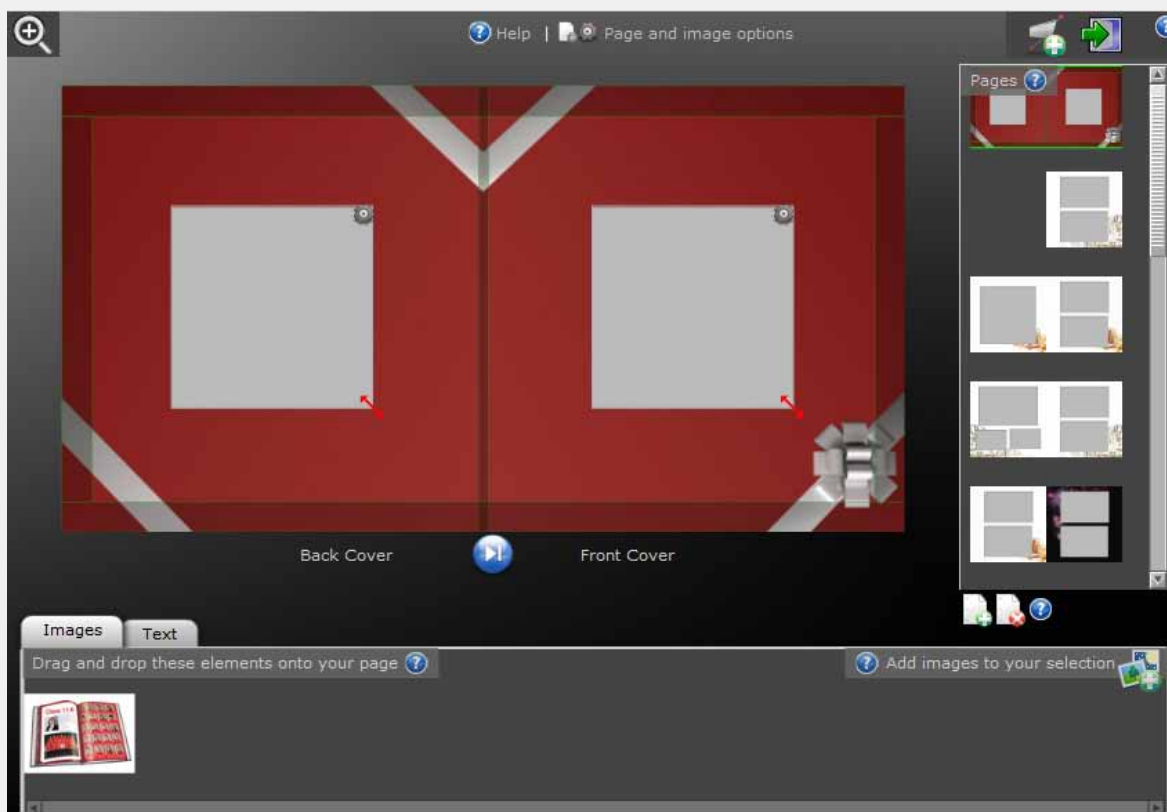
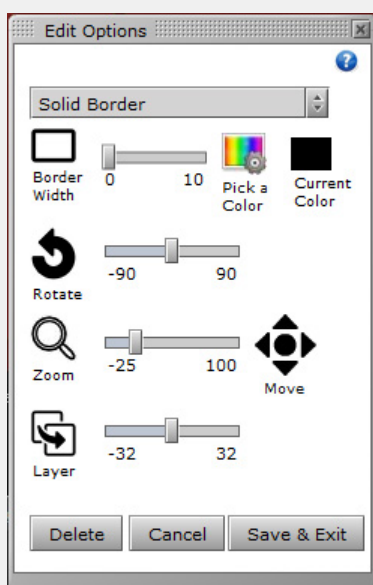


Fig 4

You can drag and drop your images from the bottom bar. Change the size of your images by dragging the red arrow. You can easily add text to your photobook on any page including the cover. The text tool can be found in the bottom left hand corner of the drag and drop bar. If you find that you need to add more photos to a book during the creation process this can be achieved by clicking **Add images to your selection** in the bottom right hand corner.

Tools



To access these edit options double click on your picture.

< The border style, width and colour can be changed of each individual image.

< An image can be rotated in it's box.

< An image can be made bigger or smaller and moved within its box

< An image can be brought in front or sent to the back.

< You can delete the image, cancel changes or save changes here

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6. Helpful tips

- If you would like to have an image right up to the edge of the page, you should place it on the edge (eg if you would like a full page picture.) The warning message that shows is just to warn you that a small amount may be cut off.
- When designing your book cover, you will notice there an approx 2cm wide grey area around the edge. This is so that the cover can wrap around the book. Although you won't see anything you place in this area if you are wanting a full page image you should make sure your image goes right to the edge and covers this grey area.

7. Saving and Ordering Your Photobook

Once you have got to a stage where you wish to save your product click on the green arrow. You can return to your product by visiting the **My Projects** area (See Fig 5). Click on View & Edit to edit your photobook.

On completion of your Do It Yourself photobook you can then begin the order process. Click on the shopping cart from the creation screen to order your photobook.

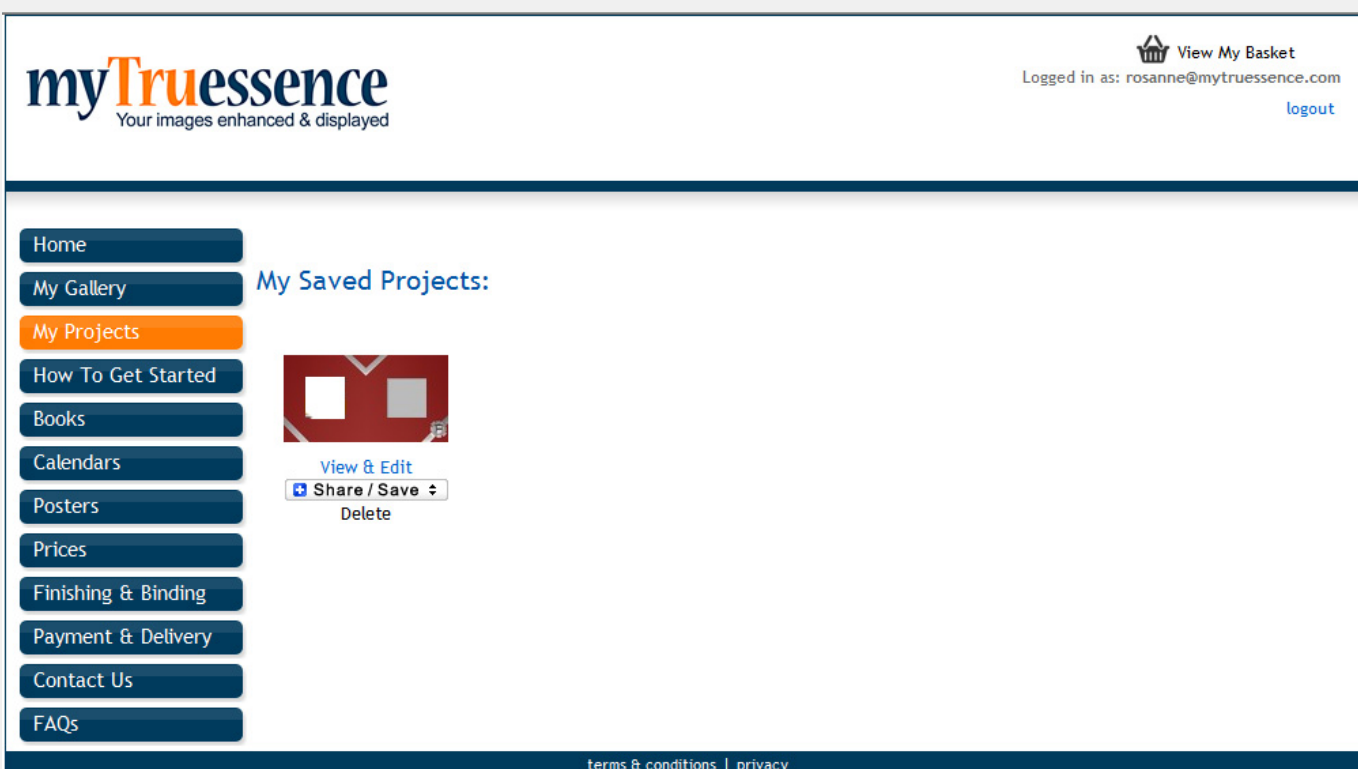


Fig 5

8. Help Needed

If you have any questions or queries please feel free to contact us. We will be happy to assist you in getting started with your do it yourself photobook.

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